

**Terms of Reference:**  
**UNIVERSITY GROUNDS ADVISORY GROUP**

Reports to: the University Executive

Occurrence: twice a year. Additional meetings may be called at the discretion of the Chair.

*Terms of reference last reviewed: February 2020; last revised: February 2020; and next due for review: February 2022*

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<p><u>Members:</u></p> <ul style="list-style-type: none"><li>• University Secretary (Chair)</li><li>• Director of Estates, Facilities and Residences</li><li>• Operations Manager, Estates, Facilities and Residences</li><li>• General Manager, Sports Centre</li><li>• Sports, Facilities and University Grounds Manager</li><li>• Environment and Sustainability Advisor</li><li>• Two academics with suitable expertise from IBERS</li><li>• Two representatives of the Welsh Historic Gardens Trust Ceredigion branch</li><li>• Societies Development Co-ordinator</li></ul> <p>11 members.</p> <p><u>Quorum:</u> 4 members (to include two members from IBERS or the Welsh Historic Gardens Trust)</p>	<p><u>In attendance:</u></p> <p>At the discretion of the Chair other University officers, as may be appropriate, shall be invited to attend meetings.</p>
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Remit:

The University has a responsibility to maintain, enhance, and develop its estate in a sustainable and efficient manner, taking into account the availability of resources and ensuring strategic alignment.

The University Grounds Advisory Group shall support and advise the institution in this respect, including the development of a Conservation Management Plan for the University’s designated landscaped grounds.

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Terms of reference:

1. To consider and advise the University on:
  - a. The long-term management of the University’s designated landscaped campus grounds.
  - b. The implementation of recommendations from any reports relating to the University’s designated landscaped grounds.
  - c. Planned estate developments which will have implications for existing landscaped areas of significance, and potential options for reinstating the landscaping.

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Operation

The University Executive shall receive regular reports as appropriate via the Chair on the Group’s activities.